

STATE OF MICHIGAN



James J. Blanchard, Governor

DEPARTMENT OF TREASURY

Robert A. Bowman, State Treasurer

STATE TAX COMMISSION

4th Floor, Treasury Building
Lansing, Michigan 48922 Telephone 517 373-0500

January 24, 1983

COMMISSION MEMBERS

W. EUGENE ATKINSON
WARD G. DEXEL
ROBERT O. VANDERMARK

TO: Assessing Officers
FROM: *EET* Emil E. Tahvonen, Administrator
State Tax Commission
SUBJECT: 1983 Assessment Notice Form - Sec. 211.24c, M.C.L.

The assessment increase notice form for 1983 must contain all of the following:

1. The notice shall specify each parcel of property.
2. The notice shall be addressed to each owner or person or persons as shown on assessment roll.
3. The assessed value for 1983.
4. The assessed value for 1982.
5. The notice may specify the net change in the assessment.
6. The State Equalized Valuation for the previous year.
7. The tentative equalized value for the current year.
8. The net change between the tentative equalized valuation for the year and the state equalized valuation for the previous year.
9. The classification of the property.
10. The time and place of the meetings of the board of review.

The notice must be sent by first class mail not less than 10 days before the meeting of the board of review.